

## **Puppy Gram Guidelines**

### **Thank You!**

Thank you for your interest in hosting a puppy gram! The Kentucky Humane Society is a nonprofit animal welfare organization, and we depend on donations to fund our vital adoption, spay/neuter, pet retention and education programs. With support from donors like you, we are able to find homes for over 5,500 dogs, cats, and horses each year! As well as, provide low-cost spay/neuter surgeries to 6,000 local pets! Working together, we can improve the lives of companion animals.

These Puppy Gram Guidelines outline expectations for both you and KHS, to help ensure your event is successful and that shelter animals benefit.

### **Adoptable Pets at Events**

In order for us to accommodate requests to bring shelter animals to events, there must be a donation component. Please understand that we have multiple adoption centers and there are expenses associated with bringing pets to events. We CANNOT do adoptions at events. As part of our adoption process, it is important to make sure that a potential adopter selects a pet that fits his or her family and lifestyle expectations. This process requires KHS Adoption Counselors to work with an interested adopter. Choosing a pet is the most important part of the adoption, and this process cannot be effectively accomplished at an event.

The safety of the animals is always our number-one priority. We always take into consideration the location/environment of the event, weather (if outdoors), length of event, and any factors that could cause physical or emotional stress.

We designate the number of animals we take to events based upon the space available for the animals, availability of pets that would be ok at the event (temperament and health), and the availability of volunteers/staff that are specifically trained to handle shelter pets safely at events (KHS policy dictates that we have one volunteer/staff per every two animals at any event).

### **KHS Involvement**

You will assume all risks and liabilities associated with the event and not hold the Kentucky Humane Society accountable. KHS will not assume any legal and/or financial liability for the event. Event expenses cannot be paid by KHS. KHS cannot make any investment, pay for or reimburse any expenses incurred as a result of a fundraising event. KHS is not responsible for any financial loss.

Proceeds from puppy grams should be presented to KHS the day of your event or within 30 days after the event, unless otherwise agreed upon.

## **Licenses & Permits**

It is the responsibility of the person(s) organizing the event to obtain all applicable permits, licenses and insurance certificates that may be required for an event.

All contracts and permits related to the event must be issued in the name of the sponsor and signed by an authorized representative of the sponsor. Contracts or permits must not commit KHS to any contractual obligations, and no representation of the sponsor may sign anything on behalf of KHS.

**\*Applicants must be 18 years or older**

Signature \_\_\_\_\_

Date \_\_\_\_\_

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